

What is “Standard Response Protocol” in the Douglas County School District?

There are five/5 standard responses to situations that happen within our School District.

Lockout, Evacuate, Shelter, Hold, Lockdown

But what do each of these mean to you as a parent?

Lockout: There is a threat outside the school building. It could be anything from wildlife in the area such as mountain lion, coyote etc. or it could be police activity in the area for any number of reasons, usually robbery at a nearby store or facility.

What you as the parent need to know: Exterior doors are locked, no entrance to the building is permitted until the Lockout is lifted. There is absolutely no threat inside the building and classes and student activity is normal. Most of the time students are unaware of the lockout, and your student is not in any danger.

Evacuate: Students and staff must evacuate the building for safety reasons such as fire, gas leak, etc. Students are evacuated to a safe location outside the building, roll call is taken and students are held outside the building until the evacuation is lifted.

What you as a parent need to know: Students are evacuated to the safe distance based on the situation. If needed, students will be escorted to a safer location further away either within walking distance or by bus. Students will be allowed to call parents to advise you of the situation. You do not need to come and get your student unless eDCSD staff advise you to do so. Students are safe, and class activity is halted until we get an all clear. Do not call the school as all staff are outside the building with your student. We take every precaution with our students to ensure their safe.

Shelter: Students and staff shelter in the classroom or another designated location due to tornado, gas leak, chemical spill, etc. The threat or issue is located outside of the building, so it is safer for students and staff to stay inside the building than evacuate. All precautions are taken to ensure that students are safe. All staff have been trained and have rehearsed what to do to keep students safe in the building.

What you as a parent need to know: Your students are safe, roll call is taken, and students may contact you to advise you of what is happening. You will not be allowed to pick up your student until an all clear is given. Once an all clear is given, we will resume class activity as normal unless it is the end of Blended, and then you may pick up your student as usual. Do not call the school, as staff have moved to the safe area with students.

Hold: Students are held in the classroom or gym due to an altercation in another part of the building, hallway, office, etc. Students are kept out of the area of altercation and held in place until the all clear is given. This allows staff to get control of the situation and allows students to stay safe by keeping them away from what is occurring. There is no threat to your child or the school.

What you as a parent need to know: Your student is safe in most situations and you will not be informed of the “hold”. There is no need to pick up your student, and class continues as normal until the all clear is given.

Lockdown: There is a threat inside the building. Doors are locked in the classrooms, office and all exterior doors. Lights are turned off, phones are placed on silent, students who are in an unsafe area are immediately escorted to a safe lockable location. Roll call is taken, students will not be allowed to contact you via phone. Students and staff are kept out of sight and away from doors and windows. Students and staff remain hidden until the police or Sheriff come to release the students and staff and evacuate them to a safe location. The District will alert families that the school is in Lockdown.

What you as a parent need to know: Your student will be held until it is safe to reunite them with parents. Students will be reunited to parents at a specific time and location. Students will only be released to parents with proper ID. Your student will be able to contact you by phone once the all clear is given and the police have evacuated students and staff safely. Do not call or come to the school. Access to your student will not be granted. The best thing for you to do is to wait until the all clear is given and you know where and when to pick up your student.

For more information on SRP protocol, please go to:

https://www.dcsdk12.org/about/our_district/departments/safety_and_security

<http://www.iloveguys.org/index.html#home>

If you have any questions for our process specifically, please feel free to call our office at 303.387.9465. Please know that our staff have been trained and have practiced all the above drills. Keeping your student safe is our top priority.

Thank you

Greg Wiley
Principal eDCSD Online