



eDCSD Code for Online Learners (COL)

While the district Student Acceptable Use policy goes a long way to outline what is appropriate for student use of district computers, many of the computers that you will be using in our school are your own. They will be used wherever you deem fit and they will use whatever Internet access you have provided. This freedom affords us the opportunity to model for our school community the best use of web-based tools for academic purposes.

The following is a guide for ensuring an environment of learning on all computers used to access eDCSD:

This Code for Online Learners is established to create an online working environment that is:

- Without fear (of insult, of reprisal, of dishonesty).
- Scholastic.
- Based upon protection (of personal information, of identity, of unique thoughts, of creativity).
- Creative, non-restrictive, tolerant, and sensitive.

This Code, which is outlined below, aims to extend other classroom guidelines already in place in schools around the country (Jeanne Simpson, Karl Fisch, Anne Davis, and Darren Kuropatwa). It is, however, unique to eDCSD and its students.

1. I will never post pictures of my classmates or myself or post any information more personal than my or my classmates' first name.
2. I will not plagiarize; instead I will expand on others' ideas, and give credit where it is due.
3. I will use language that is appropriate for school.
4. I will never insult my fellow classmates or their writing, instead, I will use constructive/productive/purposeful criticism, supporting ideas, comments, or critique with evidence is encouraged.
5. I will only post writing and media that I am comfortable with everyone seeing; other work I will keep as drafts.
6. I will not be afraid to express my ideas through my work, while not over generalizing/stereotyping or making derogatory/inflammatory remarks.
7. I will take all online content creation seriously, posting only things that are meaningful and taking my time when I write.

8. I will use the technology available (spell check, dictionary.com, writing style guides) in order to write as correctly as possible.
9. I will not use my public writing (blog posts, comments, discussion topics, wiki edits) as a chat room; instead, I will save IM language for Private Communication and other teacher-approved venues.
10. I will use my public communication as an extension of the classroom, and in doing so, I will not bully others in my blog posts, comments, forum/discussion posts or say anything online that I wouldn't say in a classroom.
11. I will be responsible for only my username and password, never asking for another's student's information, and never accessing another student's account in order to pose as them, look at their personal content, or soil their reputation.
12. I will moderate all comments coming into my discussions, blog, and other online spaces to insure that The EOC is not violated.
13. I will personalize my writing and keep it authentic, while taking responsibility for anything written in my name.
14. I will not provoke other students in my writing or comments. Rather I will use these avenues as a means for encouragement.
15. I will only post photos which are school appropriate and either in the creative commons or correctly cited.
16. I will not spam (including, but not limited to meaningless messages, mass messages, and repetitive messages).
17. I will only post comments on writing that I have fully read and understood, rather than just skimmed.
18. I will respect the public nature of online information, and in doing so, I will respect the wishes of my fellow students for keeping their information (full name, compromising stories, etc.) private.
19. I will use my time wisely when accessing my account and only utilize the online resources that are appropriate for the work at hand.
20. I will not communicate with someone online that is not a part of eDCSD, is otherwise approved by one of the eDCSD teachers, or is known to you in "real life."

Infractions of these rules will lead to the following consequences in order of severity and number of offenses:

1. Letter of apology and/or podcast of verbal apology to those offended by the infraction (individual students, one core class, or whole writing community), warning by teacher, and editing or deletion of offending post/comment.
2. Letter of apology and/or podcast of verbal apology to those offended by the infraction (individual students, one core class, or whole writing community), temporary loss of contributing privileges (duration of quarter), editing or deletion of offending post/comment.

3. Letter of apology and/or podcast of verbal apology to those offended by the infraction (individual students, one core class, or whole writing community), permanent loss of contributing privileges (duration of school year), editing or deletion of offending post/comment.

The process by which blog posts violating rules 3, 9, or posts of a controversial nature may be used:

1. Students present the idea/draft for the teacher's consideration.
2. The teacher will either accept or reject the writing based upon its merit on a case-by-case basis.
3. The student will post the piece of writing with this warning: "This piece of writing is authentic in its use of controversial language/topics."

The teacher will post a heading: "This blog post was accepted by [the teacher's name] for use as a blog post/wiki edit/discussion thread despite its controversial nature."

Academic Honesty: Students are expected to submit original work. When referencing work from another author, students are expected to cite the work appropriately (usually MLA).

1. First Offense: Students will receive a warning and the ability to redo the assignment for 100% credit.
2. Second Offense: Students will be permitted to redo the assignment for 50% credit.
3. Subsequent Offenses: Will result in zero points earned for that assignment and referral to administration.
4. Continued infractions could result in suspension, expulsion or class removal per DCSD Board Policy (JKD/JKE #17)

I accept these conditions and commit to following the COL.

Student Signature

Date

Printed Name